

SLB Proposal Evaluation Worksheet

This form will be used to evaluate the proposals for funding received through the SLB Call for Proposals process. The purpose is to assure a consistent and transparent evaluation process. In preparation for the Program Committee meeting, each committee member is asked to consider the evaluation criteria and how each proposal scores. Committee members may choose to complete a form for each proposal to facilitate the discussion during the Program Committee meeting. Committee feedback will be compiled into one final evaluation worksheet will be completed during the meeting and be kept on file along with each funding proposal.

Proposal Details:

Applicant:	
Project Type:	
Focus Type:	
Term:	
Funding Request:	

Evaluation Criteria:

The following will provide a guideline for use in evaluating proposals. Ratings should be based on the information that the Applicant has included in their proposal and, where applicable, their presentation to the Programs Committee.

Quality of Response	Score
Excellent proposal. Exceeds all our requirements	10
Sound, well-crafted proposal. Meets or exceeds requirements	8
Acceptable proposal. Meets basic requirements	6
Falls short of meeting even the basic requirements	3
Unacceptable proposal/Information lacking	0

Score

Proposal Relevance

Proposal objectives are linked to the SLB’s funding priorities and are consistent with its goals and objectives.

Size and Scope

The project is of sufficient size and scope to result in a significant, positive impact on the sale of softwood lumber products.

Business Case

There is a compelling business case and rationale presented to proceed with this proposal. Individual projects and activities are clearly presented and linked to the proposal objectives, and there are clear and compelling linkages between the projects. Projects are likely to achieve the anticipated results.

Capacity to Deliver

The applicant organization is recognized for their role in promoting and developing the industry and the project teams have the necessary qualifications, experience and resources to successfully complete the program.

Performance Measures and Return on Investment

The proposal includes clearly defined performance metrics, realistic and appropriate targets as well as a specific return on investment.

Evaluation Methodology

The proposal includes an empirical, credible methodology for measuring and evaluating results.

Proportionality

The proposal clearly articulates the benefits to the softwood lumber industry. In cases where a proposal involves the broader wood products industry, the funding requested is proportional to the benefits for softwood lumber.

Leveraged Funding

Proposals that have secured additional industry and/or government funding support for their program should receive a higher score than those that rely exclusively on SLB funding.

Funding Focus

Proposal maximizes the amount of funding devoted to program implementation and optimizes the use of program dollars by focusing on activities that generate the greatest impact.

Efficient Use of Industry Funds & Collaboration

The proposal maximizes the use of industry funds by avoiding duplication with existing industry programs, possibly through partnerships, and making use of existing industry expertise.

Total Score (out of a possible 100)

Comments:

Recommend approval of funding request:

Yes, as requested

Yes, with changes

No